

**MINUTES OF A MEETING OF HANKELOW PARISH COUNCIL
HELD ON 2 SEPTEMBER 2019**

PRESENT: Councillor G Foster Chair
Councillor I Jones
Councillor A Lee
Councillor D Smith
Councillor C Fitzsimons

IN ATTENDANCE: One member of the public plus Mr J Durrant, Chair of the Neighbourhood Plan Steering Group, and Borough Councillor Rachel Bailey.

33 **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

34 **DECLARATIONS OF INTEREST**

Members were invited to declare any non-pecuniary or disclosable pecuniary interest (DPI) which they had in any item of business on the agenda, the nature of that business and in respect of disclosable interests to leave the meeting prior to the discussion of that item.

No declarations were made.

35 **MINUTES OF THE MEETINGS HELD ON 1 JULY 2019 AND 5 AUGUST 2019**

RESOLVED: That the Minutes of the meeting held on 1 July 2019 and the Extra-ordinary meeting on 5 August 2019 be approved as a correct record.

36 **PUBLIC QUESTION TIME**

In accordance with the Parish Council's Standing Order No 1, members of the public were able to ask a question or to make a statement. The following issues were raised:

- Val Morrey, Chair of the Amenities Group, thanked the Parish Council for the letter that she had received which expressed appreciation for the work undertaken by the Group in organising the Village Fete. She advised that the letter would be shared with the Group at the next meeting.
- Borough Councillor Rachel Bailey shared information at this stage in the agenda as follows:
 - Update on draft SAPD, Local Plan Part 2 – consultation started on 19 August.
 - A resident had recently made contact about the poor pavement provision between Hankelow and Audlem. Following some discussion, it was identified that the area under discussion was in Audlem.
 - Following the discussion at the last Parish Council meeting regarding the correspondence from Antoinette Sandbach regarding viability it had established that the feedback that the Parish Council had made regarding viability assessment had been included within the general planning application feedback and consequently Planning had not responded separately to the issue. Councillor Bailey advised that she had forwarded the matter to the Head of Development and was awaiting his response.
 - Councillor Bailey advised that it had been agreed that the funding for cleaner high streets from Cheshire East would be shared out within Wards and she advised on the spend allocation and activity for neighbouring wards which included litter picking events and additional bin provision. She asked whether the Parish Council wished to have an allocation of the funds and some discussion took place regarding the bin emptying provision on Longhill Lane (it was understood that this task had previously been undertaken by Geoff Cope) and a fund allocation was requested on this basis.

37 **ARRANGEMENTS FOR THE HANKELow NEIGHBOURHOOD PLAN REGULATION 14 CONSULTATION**

John Durrant, Chair of the Neighbourhood Planning Group, was in attendance at the meeting and provided an update on progress with the Regulation 14 consultation as follows:

- Awaiting confirmation from Tom Evans to proceed to consultation.
- Drop-in sessions to be arranged but the date for these would be subject to confirmation of being able to proceed.
- Notices about the consultation period to be placed on noticeboards
- All correspondence to support the consultation period (which included response forms/accompanying letters/village flyer etc) is currently either produced or being finalised.
- Noted that there was a need to carefully review the mandatory consultation list to ensure that relevant bodies are included in the consultation feedback.
- Agreed that five/six copies of the Plan would be printed and copies placed in the Methodist Church, local shops. Councillor Fitzsimons to speak to the Practice Manager.

38 **OPEN SPACE AND EQUIPMENT – LODGE FARM DEVELOPMENT**

The Council considered the designation of the above open space. It was noted that in the original planning approval the area had been designated as a public play area for use by members of the community. Councillor Fitzsimons advised that she had contacted:

1. Heyford Homes asking for ownership clarification who had responded to say that they were unable to advise.
2. Cheshire East Council who had advised that they would look into the matter.

39 **CHESHIRE EAST COUNCIL – PUBLICATION DRAFT SITE ALLOCATIONS AND DEVELOPMENT POLICIES DOCUMENT**

The content of the document was considered and the Clerk was asked to respond during the consultation period to confirm that the Parish Council welcomed the inclusion of Hankelow within the Draft Site Allocations and Development Policies Document and its definition as an infill village in accordance with PG10.

40 **FINANCIAL MATTERS**

40.1 **Authorisation of Payments**

RESOLVED: That the following payments be approved:

£630.00	Cheshire Community Action to support the Neighbourhood Plan preparation
£320.33	Reimbursement to Councillor Smith for the purchase of two picnic benches

40.2 **Update to Financial Regulations**

The Parish Council noted the content of the updated Financial Regulations document. Some discussion took place regarding use of a laptop by the Clerk, who advised that she had her own PC which she used for Parish Council business.

RESOLVED:

- (a) That the updated Financial Regulations be approved; and
- (b) that copies of all of the Parish Council's correspondence be copied to a memory stick every quarter for retention by the Chair.

41 **SHARED INFORMATION**

Parish Councillors were invited to share information or report on attendance at any recent meetings of outside bodies.

There were no shared items from Members.

Borough Councillor Rachel Bailey had reported earlier in the agenda on Cheshire East matters of interest.

42 **DATE OF NEXT MEETING**

4 November 2019

.....Chair

The meeting commenced at 7.30 pm and closed at 8.35pm